



**IN THE SPIRIT**

**NORTHWEST NATIVE FESTIVAL**

**VENDOR APPLICATION FOR ARTS MARKET AUGUST 19, 2017**

**APPLICATION DEADLINE: JUNE 16, 2017**

**CONTRACT DEADLINE: JULY 7, 2017**

**Apply to be part of the In the Spirit Northwest Native Arts Market on August 19, 2017!**

### **General Information**

The Washington State History Museum and Tacoma Art Museum are partnering to host the first joint In the Spirit Northwest Native Festival in Tacoma, Washington on **Saturday August 19, 2017 from 10am to 5pm**. This free festival will include exhibitions, performances, activities, and arts market at both museums.

### **Arts Market Vending**

The arts market will be open from 10am to 4pm on August 19, 2017. Vendors will have booth space inside or outside at the Tacoma Art Museum or outside on the plaza at the Washington State History Museum. Each vendor will be provided with one table, two chairs, and a black tablecloth. The tables are 3'x6' with plywood or plastic tops. Fees for indoor vendor space is \$50 and \$100 for outdoor space. A 10'x10' space will be guaranteed for WSHS outdoor vendors but may vary in size at TAM.

The museums can accommodate approximately 35 vendors. Vendors will be considered for inclusion in the market based on the application and the images of sample merchandise to be sold. Selected vendors will be **notified of inclusion by Friday, June 23, 2017**. Contracts and payment details will be included with notifications sent to accepted artists. **The signed copy of the vendor contract is due by Friday, July 7, 2017**. Once payment is received, the vendor may reserve their table placement based on a provided map on a first paid, first served basis.

To include a sample of the work you will be selling, please submit a JPEG format image of up to two pieces of merchandise that you will sell. **The work that you sell must be originally crafted by you, the artist, or be original in design by you, the artist.** The artwork you sell must comply with the 1990 Indian Arts and Crafts Act of 1990 (P.L. 101-644). Under the Act, merchandise sold as Indian made must be made by an artist who is a member of a state or federally recognized tribe, or be certified as a tribal artisan by a tribe. Please refer to the Act for information on this aspect of the law.

### **WSHS/TAM Image Use**

Participation as a vendor at the festival and arts market qualifies as consent for the Washington State Historical Society and Tacoma Art Museum to take a vendor's photograph or recorded image, including voice recording, and authorizes the use and reproduction of said images for promotional purposes, news releases, and/or inclusion in the Society's image collection. If you wish to opt out of the policy, contact Molly Wilmoth.

## Eligibility

Art market eligibility is in compliance with the Indian Arts and Crafts Act of 1990 (P.L. 101-644). Under the Act, an artist must be a member of a state or federally recognized tribe or be certified as a tribal artisan by a tribe. You are required to send a copy of your tribal enrollment documentation listing your enrollment number and/or tribal center phone number with your application. If you have any questions, please contact Molly Wilmoth, Lead Program Manager at the Washington State Historical Society.

## How to Apply (all vendors)

All artists must submit the application form, even if you have been a vendor at the market previously. This ensures your intention to be a vendor will be officially on record and any changes to your information as an artist will be correctly reflected in your booth sign and in publications prior to the event. The form may be mailed, emailed or faxed to the Washington State History Museum. **It must be received no later than 5pm on June 16, 2017.**

## Image Requirements

Artists must submit at least one and no more than two images of the work they will sell at the market. Only JPEG images not exceeding 1MB or 1024 KB each will be accepted.

## Submitting Applications

Submit to Molly Wilmoth. (Contact information provided at the bottom of the application form).

## Notification

All artists will be notified of their inclusion in the market by email by **June 23, 2017**, posted on the event website ([InTheSpiritArts.org](http://InTheSpiritArts.org)) by **July 14, 2017**. A follow up notification will be sent to each applicant via regular mail.

## Payment and Contract Deadline

The signed contract agreement provided upon acceptance to the market **must be received by July 7, 2017**. On July 10, 2017, spaces will be opened up to artists who are on the reserve list if we have not received your signed contract agreement. Specific spaces may only be reserved when the \$50 indoor or \$100 outdoor vendor fee is paid in full by check, credit card, or direct monetary payment to the Washington State Historical Society (WSHS) and the signed vendor contract is returned.

<b>DATES TO REMEMBER</b>
<b>Application Due:</b> June 16, 2017
<b>Vendors Notified:</b> June 23, 2017
<b>Contract Due:</b> July 7, 2017
<b>Un-Contracted Booths Opened to Reserve List:</b> July 10, 2017
<b>Payment Due:</b> August 18, 2017
<b><u>FESTIVAL DATE: Saturday, August 19, 2017 10am – 5pm</u></b>

**IN THE SPIRIT NORTHWEST NATIVE FESTIVAL VENDOR APPLICATION**

**DEADLINE: JUNE 16, 2017**

<b>APPLICATION INFORMATION</b>		
NAME		PRIMARY PHONE ( )
E-MAIL ADDRESS		SECONDARY PHONE ( )
MAILING STREET ADDRESS		
CITY	STATE	ZIP
<b>TRIBAL ENROLLMENT INFORMATION</b>		
TRIBE/NATION		
ENROLLMENT NUMBER	TRIBAL CENTER PHONE NUMBER	
<b>VENDOR ARTWORK INFORMATION</b>		
WHAT TYPES OF WORKS WILL YOU BE SELLING? PLEASE DESCRIBE THE <u>SIZE</u> AND <u>MEDIA</u> OF OBJECTS TO BE SOLD.		
EXAMPLE/IMAGE #1		EXAMPLE/IMAGE #2
DESCRIPTION:		DESCRIPTION:
<p>Note: Images can be sent electronically in a JPEG format to <a href="mailto:molly.wilmoth@wshs.wa.gov">molly.wilmoth@wshs.wa.gov</a> or submitted by mail on a CD.</p> <p>Are you the creator/artist? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is the artwork original? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Does the artwork borrow from, resemble or use elements from any copyrighted material? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please describe. _____</p> <p>Does the artwork contain anything inherently dangerous or any type of weapon? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please describe. _____</p> <p><input type="checkbox"/> I agree <input type="checkbox"/> I do not agree to the WSHS image use policy outlined in the application instructions.</p> <p>Please rank your preferred vending location, 1 – most preferred, 2 – preferred, 3 – least preferred.  <input type="checkbox"/> Outdoor History Museum      <input type="checkbox"/> Outdoor Art Museum      <input type="checkbox"/> Indoor Art Museum</p> <p>By submitting an application, you are agreeing to sign the attached vendor contract, the incorporated General Terms and Conditions, and the WSHS image use policy.</p>		
<b>HOW TO SUBMIT</b>		
<p>Applications will be accepted through June 16, 2017</p> <p>Molly Wilmoth Washington State History Museum 1911 Pacific Avenue Tacoma, WA 98402</p>		<p>Phone: 253-798-5926 Fax: 253-272-9518 <a href="mailto:molly.wilmoth@wshs.wa.gov">molly.wilmoth@wshs.wa.gov</a></p>