

**WASHINGTON STATE HISTORICAL SOCIETY
BOARD OF TRUSTEES**

MINUTES

ENTITY: WSHS Board of Trustees
DATE: June 16, 2016
LOCATION: Research Center of the Washington State Historical Society, Tacoma
TRUSTEES PRESENT: Larry Kopp, President; Sally Barline; Carol Coe (Phone); Jeannie Darneille (phone); David Devine; John Dimmer; Leonard Forsman; Sam Hunt; John Hughes; Alex McGregor; Krist Novoselic; Sheryl Stiefel; J.T. Wilcox
STAFF PRESENT: Jennifer Kilmer, Director; Dr. Leah Melber, Director of Audience Engagement
FACILITATOR PRESENT: Susan Howlett

- I. Call to Order and Introductions
Called to order at 9:10 am

- II. Consent Items
 - a. Minutes September 24, 2015 Meeting [Exhibit 1]
 - b. Future Board Meeting Schedule [Exhibit 2]
 - c. Committee Updates [Exhibit 3]
 - d. Director's Report [Exhibit 4]

In order to allow sufficient time for Susan Howlett's presentation John Hughes moved that Exhibits 1-4 be approved in a single vote.

Approved

- III. Facilitated Discussion by Susan Howlett
 - Recap of presentation from last meeting
 - Review of responsibilities and role of a Board of Directors
 - Discussion on providing opportunity for Board Members to be generative as well as strategic and fiscally supportive
 - Consensus that the next board meeting will include an extended discussion on organizational Mission and Vision

- IV. Policy, Planning & Governance
 - a. Governance Committee (Sheryl Stiefel, Chair)
 - i. Board Approval of Election Resolution (Exhibit 5)
Approved
 - ii. Additional Resolution: Honor exiting board members (Victoria Woodards; Jerry Whitfield; Sam Reed; Liz Luce) and thank them for their service.
Approved
 - iii. Board Discussion of Director's Vacation
Resolution: Increase annual leave for the Executive Director to 20 days effective July 1, 2016.
Discussion: Directors achievements were highlighted, annual leave was benchmarked against other museum leaders within the community, and state policy that allowed for this change was identified.

Approved

Resolution: Approve Executive Director's existing community outreach and request an annually prepared report on professional community service for formal board approval.

Discussion: Items for consideration during annual review would be assurance the duties align with state policy, are leveraged to benefit the WSHS and are not detracting from work as Executive Director.

Approved

b. Finance Committee (Alex McGregor, Chair)

i. Financial Report [Exhibit 6]

It was discussed that investigation will be made into an alternative financial advisement provider through an RFQQ between September 2016 and March 2017.

ii. National History Discussion

Jennifer shared the latest results from National History Day which was concluding on the day of this meeting. Recently acquired funding will help support NHD for the next year. Jennifer summarized the current exploration of models that engage other institutions as partners, a tiered system of payment by participants, as well as program cost reduction to provide stability that would allow the program to continue with the request of a review after 3 years.

V. Good of the Order

Meeting Adjourned at 11:25 am

VI. Tour of Research Collections: Lynette Miller, Head of Collections Department, WSHS