

WASHINGTON STATE HISTORICAL SOCIETY  
BOARD OF TRUSTEES

MINUTES

ENTITY: WSHS Board of Trustees  
DATE: March 10, 2016  
LOCATION: Suquamish Museum, Suquamish  
TRUSTEES PRESENT: Larry Kopp, President; Sally Barline; Robert Carriker; David Devine; Carol Coe, representing Randy Dorn; Leonard Forsman; John Hughes; Alex McGregor; Chris Pendl; Ryan Pennington; Sam Reed; Richard Scheuerman; Sheryl Stiefel; Beth Willis  
STAFF PRESENT: Patricia Tobiason, Deputy Director; Leah Melber, Director of Audience Engagement; Misty Dawn Reese, Director of Human Resources and Administration  
INVITED GUEST: Susan Howlett

- I. Call to Order and Introductions  
Called to order at 1:05 pm
  
- II. Consent Items
  - a. Minutes September 24, 2015 Meeting [Exhibit 1\*]  
Approved
  - b. Future Board Meeting Schedule [Exhibit 2\*]  
Approved  
The board discussed later they would like to have a meeting at Ft. Vancouver in the future.
  
- III. Policy, Planning & Governance
  - a. Governance Committee (Sheryl Stiefel, Chair)  
Board approval of slate of new Trustees [Exhibit 3\*]  
Appointment of new Trustees passed  
Appointment of Richard Scheuerman to Vice President, Western Washington passed
  - b. Finance Committee (Alex McGregor, Chair)  
Financial Report [Exhibit 4\*]  
Mr. Alex McGregor provided a Finance Committee report out to the board as noted in exhibit 4.
  - c. Collections Committee (Robert Carriker, Chair)  
Board approval of Collections Policy edits [Exhibit 5\*]  
Mr. Robert Carriker provided information to the proposed changes to the Collection Policy edits to be that of a 'house-keeping' nature. Approved  
Mr. Carriker provided a Collections Committee report as noted in his hand-out provided at the meeting.

- d. Development Committee (Richard Scheuerman, Chair)  
Mr. Richard Scheuerman provided a Development Committee report noting two new members to the Committee, Krist Novoselic and Ray Bower and emeritus board member Dave Edwards. Committee and staff are working together to identify and approach prospects for the many upcoming major exhibits to include Glasnost & Goodwill; Steins, Vines & Grinds; Gridiron Glory and The Revolution You Can Dance To.
  - e. Major Exhibits Committee (Robert Carriker, Chair)  
Mr. Carriker provided a Major Exhibits Committee report as noted in his hand-out provided at the meeting.
- IV. Operations/Performance/Trend Assessments (Patricia Tobiason, Asst. Director)
- a. Agency Activities and Performance Metrics [Exhibit 6] (Distribute at Meeting)  
Ms. Patricia Tobiason provided information to the board as noted in exhibit 6.
  - b. Introduction of Dr. Leah Melber, Director of Audience Engagement and Great Hall Update  
Dr. Leah Melber provided her professional background to the board as well as a report on the next phase of the Great Hall upgrade. Dr. Melber provided information regarding the reorganization of the Exhibits and Education Departments merger and new reporting relationships of her staff in relation to their strengths and abilities.
- V. Facilitated discussion with Susan Howlett  
Ms. Susan Howlett provided a hand-out 'Five Life Stages of Nonprofit Organizations' and further explained the roles and responsibilities of the board and staff.
- VI. Good of the Order  
Adjourn at 3:40 pm

\*Denotes Action Item